



**MERIT AWARD
SCHEME
OF
BRITISH JUDO COUNCIL**

The British Judo Council Merit Award Scheme - Version 1.1 170906

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1 About this document...

This document was originally prepared by Nigel Crofts.

The present keeper of this document and Adjudicating Officer is Annette Shaw who may be contacted at:

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Revision Records

Issue V1.1	7/06/2017	R.Otani /A. Shaw	A. Shaw Keeper/Adjudicator
Issue V1	7/10/2010	R.Otani /C. Newman	Updated & re Typed P. Tipping
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2 Introduction

For a long time it has been recognised by the BJC that many people have contributed to the development and growth of the BJC. These people are often involved at Club, Area or National level. Their involvement may be in fund raising, organising events, providing transportation, Table Officials at events and other supportive activities that many of us take for granted. They are generally not involved in the practice of Judo and often their efforts go unrewarded. Without their help it would be very difficult for the British Judo Council to function at Club, Area and National level. We encourage all Merit Awards to be presented at the annual BJC AWARDS.

Annual Programme

Annually – A letter inviting nominations should be sent to all BJC Areas (Application form Sect 10). Also available on request.

Closing date – for presentation at the BJC AWARDS nominations must be received by the Adjudicator at least 6 weeks before the date of the AWARDS.

The Adjudicator will forward nominations and suggested the suitable Awards to the President for approval.

A letter of notification of the approved award will be sent to Nominating Person offering dates for Presentations.

3 Scope

This award is specifically aimed at non-practicing people who are involved in activities that support and promote BJC Judo.

The person receiving the Award does not necessarily have to hold a BJC licence and be registered members of the BJC in any form.

All awards are subject to approval of the President.

4 Objectives

The objectives of this document are to describe:

- The criteria to be met for the Merit Awards
- The process required to nominate the person for the Award
- Adjudication process
- Awards procedure

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5 Responsibilities

The Adjudicating Officer/Adjudicator

The Adjudicating Officer is appointed by the President in consultation with the HQC and NTC and shall verify, check, administer and process applications for the President to approve and sign with a copy to the BJC Registrar.

The Adjudicating Officer therefore has the responsibility of ensuring that the nominee meets the criteria set out in Section 5 of this document. They will also seek the opinion of the respective Area Representative and Area Technical Officer. The application will be processed within 6 weeks of receipt of the application

The Nominee

The candidate can be any person who, in the opinion of the Nominating Person, has made a major contribution to BJC Judo at any level. The criteria are defined in Section 5.

The criteria set out there should be used as a guide with the final decision being made by the President of the BJC in consultation with the National Technical and Headquarters Committee.

Nominating Person

The Nominating Person will be a current member of the BJC actively involved at Club, Area or National level. Their responsibility is to ensure that the proposal form is completed and all statements are verified. They are also responsible for providing an appropriate Secunder.

Secunder

The Secunder will be a member of the BJC and holding the grade of 1st Dan or above. Their role is to support and verify the application.

6 Criteria

It is recognised that all types of support are the foundation of the BJC Judo organisation and therefore the types of activities are not categorised.

The table below represents the number of years someone is actively involved in supporting BJC Judo.

Certificate of Thanks	(C of T)	3 years
Certificate of Merit	(C of M)	6 years
President's Commendation		10 years
Honours Award		Extended service 15 years or more

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The highest Award is 'Honours'. Further Awards can be nominated in time for presentation at 3 yearly intervals.

7 The Awards

The Awards will normally have progressive advancement according to years served. However in special circumstances the President and the Adjudicator may discuss and agree variations.

Certificate of Thanks (C of T)

Awarded to persons with 3-5 years' continuous service at any level and recommended by an appropriate person with a seconder.

Certificate of Merit (C of M)

Awarded to persons who hold a C of T and having served a further 3 years predominantly at Area level.

President's Commendation

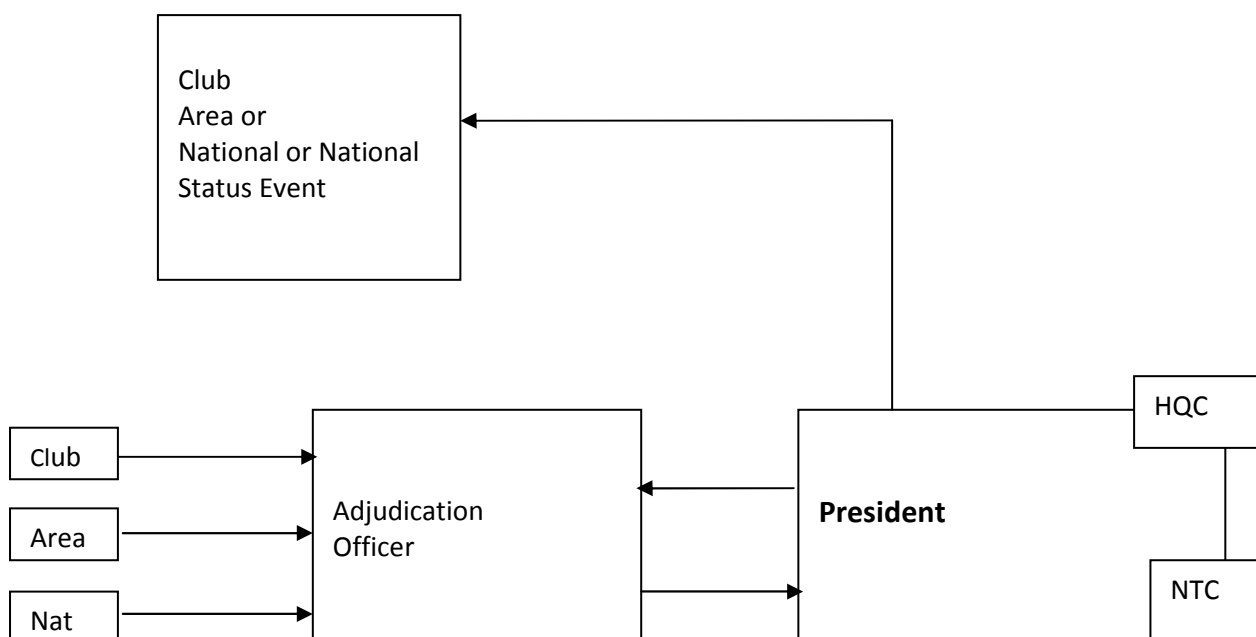
Awarded to persons who C of M and having served a further 3 years with some National involvement.

Honours Award

Awarded to persons who have held all previous Awards and show continued service to the BJC over an extended period of time (in excess of 14 total years) or who have demonstrated a high level of specific service.

Each Award will be presented with an appropriately inscribed certificate and may include a suitable commemorative token.

8 Process for the Award



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- The Nominating Person should complete the attached proposal form, without the knowledge of the nominee
- The completed form should be e-mailed or sent by post to the Adjudicator.
- The Adjudicator will process the application within 6 weeks upon receipt of the application form
- The Adjudicator will correspond with all endorsees
- Each Club/Area be requested to send all nominations to the Adjudicator by a given date annually
- The President of the BJC, in consultation with the NTC and HQC, will consider the recommendation and comments of the Adjudicator and if, in his opinion, he agrees with the recommendations the President will authorise the award
- The nominees are then informed
- Arrangements will be made by the Adjudicator for a suitable representative of the President to present the Award at the appropriate venue, either at an Area event, President's Course, National Course or some other recognised event.

9 Enquiries

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10 Application Form (A separate e-copy in 'Word' is attached)

Nominee's Name:	Nominating Person:
Position at: Club/Area/National	Address:
Position held:	Contact Tel. No.:
Club Name:	Position:
Number of Years:	Club Name:
	Secunder's Name:
	Grade:
Reasons why you think the Nominated Person should receive a BJC Merit Award: (Use a separate sheet if necessary)	
Where would you prefer the Award to be made?: At the BJC Annual AWARDS At your Club by your Club Instructor At Area level by the Senior Grade At BJC National or National Status or President's Course	
If at National Course, National Status Course or nominate the event: Southport Cromer Lakes Oxford St. Ives	
Other National Courses: Please state	
Verified by Adjudicator:	Approved by President:

11 Copy of Letter to BJC Areas & BJC Website

BRITISH JUDO COUNCIL

Merit Awards Scheme.

This scheme has been devised to recognise service, time and effort expended in support of the Council by non- judoka.

It is open to all who have supported the BJC at Club, Area or National level over a period of time.

Any one deemed worthy of this recognition are to be nominated in confidence. The reason or reasons for the nomination should be stated on the appropriate form that is available from Head Office by application. The nomination should be seconded.

Applications will be verified by the Adjudicating Officer and the nominator will be informed accordingly. Presentation of an award will be arranged for an appropriate time and place. We recommend you consider our prestigious annual BJC AWARDS

The award scheme, which is progressive, has a number of levels, therefore continued service can also be recognised.

The Certificate of ‘Thanks’ is the minimum level at which the scheme can be entered, apart from any outstanding applications that have been in existence for longer periods which will be assessed as ‘special’ circumstances by the President.

Further information/guidance can be obtained from Head Office.

Head Office 07-06-2017.

